Resume Database

FOR EMPLOYERS

To create an account:

1. Visit CareerCenter.AnitaB.org
2. Click Employer under the Sign-in or Create an Account.
3. Enter your company’s information and click Create My Account.

Your account is activated!
You’re ready to register for events, post jobs, and search the resume database for potential candidates.

To apply coupons to a purchase:

1. From the homepage, select Register Here for the event of your choice.
2. Select the registration package that you wish to purchase and click Register.
3. Enter the coupon code in the text box above the total cost of the selected package. Click Add Coupon.

Your coupon has been applied to your purchase!
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To post a job:

1. Visit CareerCenter.AnitaB.org
2. Click Employer under the Sign-in or Create an Account.
3. Enter your e-mail and password and click Log in to my Account.
4. Click Post a Job under Employers in the dropdown menu.
5. Enter your job information into the fields on this page.
6. Select a contact to receive a billing confirmation. Enter payment information.

Your job has been posted to the Job Board!
Applicants will now be able to search, view, and apply for your job.